



**North Farmington High School
Band and Orchestra Boosters
Fundraising - Student Accounts**

Each student in the NFHS Band and Orchestra program may have an individual student account if she or he participates in fundraising activities. This is a separate account where each student is individually credited for his or her fundraising efforts. During the year there will be opportunities for each student to earn money for her or his account. The student account balance can be used towards NFHS instrumental music programs such as camps or field trips, instrument repairs, and many things related to music opportunities. The grocery certificate program is the easiest fund raiser for students to add money to the account.

Funds not disbursed before the student graduates may be transferred to a sibling in the NFHS instrumental program or donated to the Boosters.

Note that not all fundraising efforts go toward individual accounts.

Follow these steps to receive reimbursement for music-related expenses:

- (1) Complete the Student Account Reimbursement Form which is available on our website: nfhsmusic.org or from your student's teacher.
- (2) Attach all receipts; forms received without receipts will be returned.
- (3) Drop off the form and receipts in the Booster mail box in the rehearsal room or email a scanned image of the form and receipts to membership@nfhsmusic.org.
- (4) A check payable to the student's parent/guardian will be mailed to the address provided on the form.

For a band/orchestra sponsored event for which the Boosters are reimbursed, you may use the Student Account Funds Transfer Form to transfer the money from the student account to pay for that event. This form is available on the website or from your student's teacher. **Exception: for field trips which are directly paid to a travel agent or other vendor by family, the Account Reimbursement Form must be used.**

If you have questions, contact the student accounts chairman, Katy Sherlock via email at membership@nfhsmusic.org.